



**Welcome to Park
Hall Infant Academy**

Induction Afternoon

Class 1: Red

Class 2: Blue

Class 3: Green

Meet the Team

Executive Head Teacher: Ms Bracebridge

Head of School: Mrs Hand

SENCo & Inclusion Lead: Mrs Dickson

EYFS Lead: Mrs Birtles

Class 1



Mrs Perry

Class 2



Mrs Sembhi



Mrs Birtles

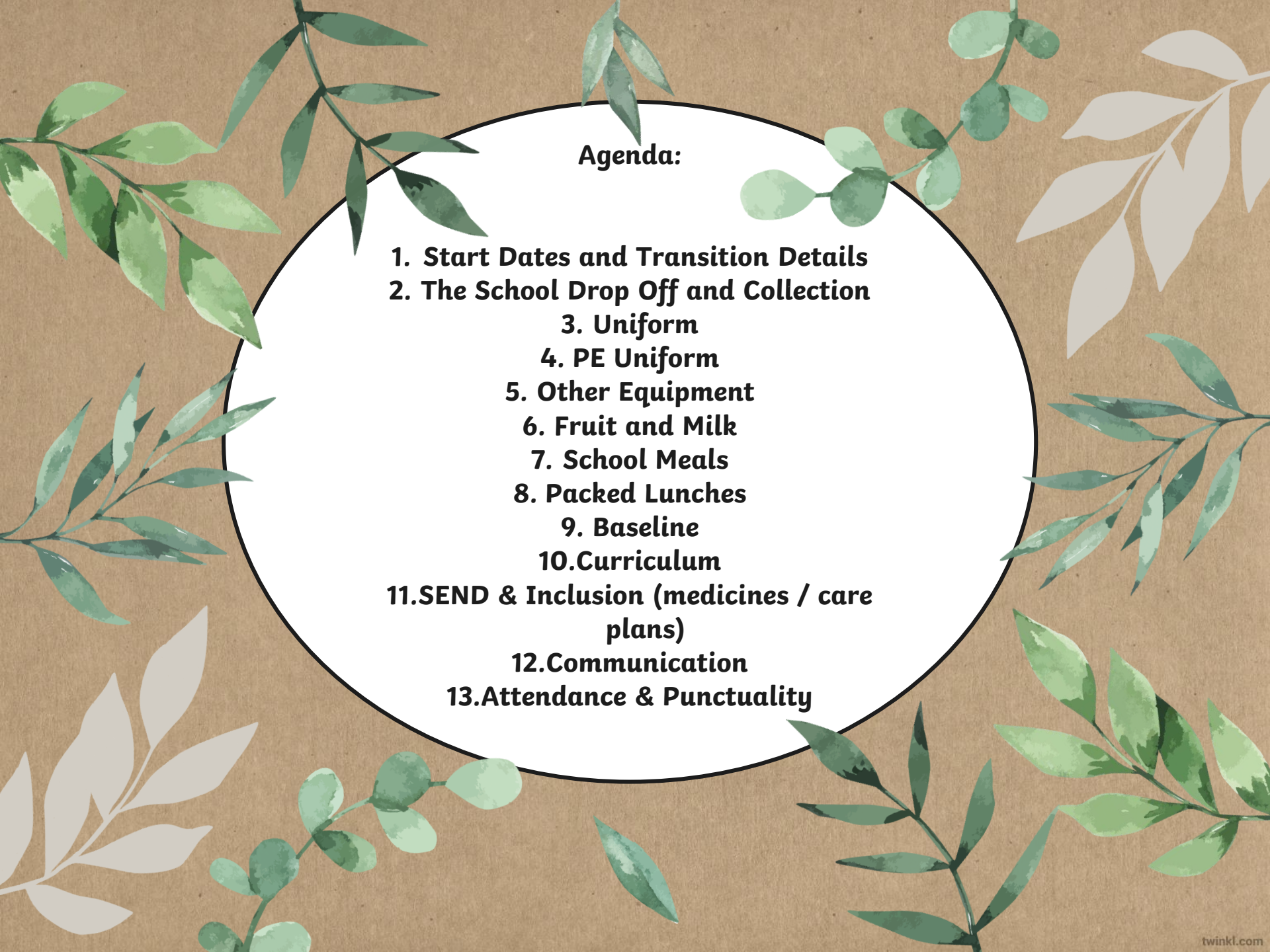
Class 3



Mrs Rooker



Mrs Hopkins



Agenda:

- 1. Start Dates and Transition Details**
- 2. The School Drop Off and Collection**
- 3. Uniform**
- 4. PE Uniform**
- 5. Other Equipment**
- 6. Fruit and Milk**
- 7. School Meals**
- 8. Packed Lunches**
- 9. Baseline**
- 10. Curriculum**
- 11. SEND & Inclusion (medicines / care plans)**
- 12. Communication**
- 13. Attendance & Punctuality**

Welcome to Reception

We are delighted that you have chosen Park Hall Infant Academy for your child's education and warmly welcome you to our school community. As part of the Loriners Multi Academy Trust, we are committed to providing an exceptional education where every child is nurtured, valued and inspired to achieve their full potential.

Starting school is an exciting milestone, and we want both you and your child to feel happy, confident and secure from the very beginning. Our carefully planned induction programme is designed to help children and families become familiar with the Reception environment, meet our staff and build positive relationships before September. Together, we will ensure your child enjoys a smooth, successful transition and a positive start to their learning journey.



Further Information

Stay and Play Transition Session

Wednesday 2 September 2025 | 1:30pm–3:00pm

Drop-in session for children and families

Opportunity to explore the classroom, meet staff and make new friends

Children do not need to wear school uniform

Starting School

PHIA Nursery children

Start: Thursday 3 September 2025 at 8:45am

New to school children

Start: Thursday 3 September 2025 at 9:30am (slightly later start)

From Friday 4 September, all children start at 8:45am

Reception Classes (30 children per class)

Class 1 – Mrs Perry

Class 2 – Mrs Sembhi & Mrs Birtles

Class 3 – Mrs Rooker & Mrs Hopkins





The School Drop Off and Collection

- Classroom doors open daily **8:45am–8:55am**
 - Each child has their own coat peg and tray for belongings
 - A member of the Reception team is always available at the door for messages or queries
 - For urgent matters, please contact the school office and the class teacher will respond when available:
postbox@parkhall-inf.walsall.sch.uk | 01922 721 443
- 

The School Drop Off and Collection

- At the end of the day (3:20pm), your child's teacher will be at the door and will call your child when they see you to ensure safe dismissal.
- Please do not call your child out of the line before they have been dismissed, as we need to ensure each child goes to the correct adult.
- We kindly ask that parents do not crowd around the exit door, as this can make it difficult for staff to safely match children with their adults.
- If your child is next to be dismissed, please wave or call to the staff member so we can assist you as quickly as possible.
- We appreciate your patience during this process, especially in the first few weeks, as staff get to know all children and families.
- During this time, you may be asked to confirm your child's name regularly to support safe dismissal.
- Please ensure the **Authorised Person to Collect form** is completed and returned.

Uniform

Sensible, plain **black flat shoes** (children should be able to take these on and off independently)

Emerald green top (jumper, cardigan or sweatshirt – logo or plain)

Grey skirt or trousers (any retailer)

White blouse, polo shirt or shirt (any retailer)

Black, white or grey socks, tights or headscarves (any retailer)
School tie (optional)

In warmer months, shorts and summer dresses may be worn alongside core uniform items.

We aim to ensure that our uniform is comfortable, practical, cost-effective and versatile for all families.

PE Uniform

All children are expected to wear the correct PE kit to school for PE lessons and clubs, as PE is a core foundation subject within our curriculum.

We aim to keep our PE expectations simple, affordable and accessible for all families. There is no requirement for branded or embroidered items.

On their designated PE days, children should attend school wearing:

A grey or black jogging suit

Suitable trainers or pumps that they can put on independently

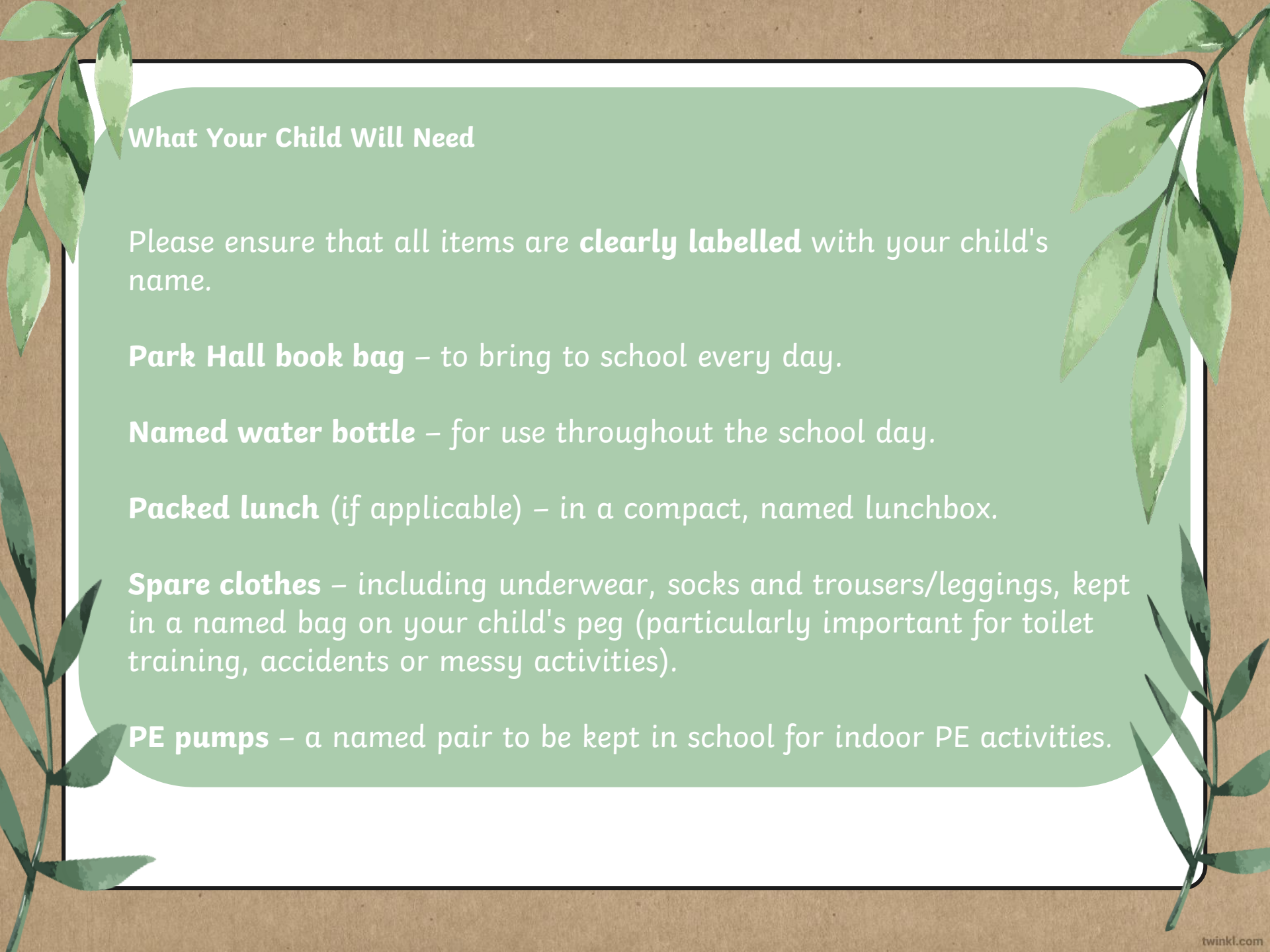
Our PE kit is designed to ensure comfort and ease of movement for all children.

In warmer months, children may wear:

A yellow t-shirt

Green or black shorts

Please ensure all items allow children to move freely and support independence when dressing and undressing..



What Your Child Will Need

Please ensure that all items are **clearly labelled** with your child's name.

Park Hall book bag – to bring to school every day.

Named water bottle – for use throughout the school day.

Packed lunch (if applicable) – in a compact, named lunchbox.

Spare clothes – including underwear, socks and trousers/leggings, kept in a named bag on your child's peg (particularly important for toilet training, accidents or messy activities).

PE pumps – a named pair to be kept in school for indoor PE activities.

Fruit, Milk & Hydration

School Fruit & Vegetable Scheme (SFVS)

All children in Reception and Key Stage 1 receive a **free piece of fruit or vegetable every day** as part of the Government's School Fruit & Vegetable Scheme, encouraging healthy eating habits from an early age.

- **School Milk**

Children **under the age of 5** are entitled to **free school milk** through Cool Milk. Once children turn 5, milk is available at a **subsidised cost**. Parents can register online before their child starts school.

- **Water Bottles**

We encourage all children to stay well hydrated throughout the day. Please provide your child with a **named water bottle** to bring to school every day.

- **Further Information**

Please see the information poster and scan the **QR code** for details about registering for Cool Milk.

School Meals

All children in **Reception, Year 1 and Year 2** are entitled to **Universal Infant Free School Meals**, regardless of family income.

Our school meals are provided by **Dolce**, who are committed to serving freshly prepared, nutritious meals that help children stay healthy, happy and ready to learn.

Each term, Dolce offers a varied menu cooked from raw ingredients.

Parents can:

- Pre-order meals daily or up to a full term in advance.
- View ingredients, allergen information, recipes and nutritional details for every meal.
- If you would like your child to have a school meal, you will need to create a **SchoolGrid** account. Meal choices for September starters will be available to select from **1 September 2026**.

Mega Mondays

Pasta Tuesday

Roast Wednesday

School Favourites

Fishy Fridays

WEEK 1

Weeks starting:
8th Apr, 29th Apr, 20th May
10th Jun, 1st Jul, 22nd Jul

Hand Stretched Margherita Pizza with Garlic Slice (V)
Sweet Potato Curry & Steamed Rice (VG) (GF)
Baked Bean Melt (V)
Jacket Potato & Fillings (V) (GF)
Green Beans, Sweetcorn
Daily Salad Selection, Homemade Bread
Vanilla Ice Cream (V) (GF)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Pepperoni Pasta Bake
Baked Bean Quesadilla (V)
Plant Based Pasta Bolognese (VG)
Jacket Potato & Fillings (V) (GF)
Broccoli, Carrots
Daily Salad Selection, Homemade Bread
Apple Sponge & Custard (V)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Roast Chicken (GF)
Roast Lentil & Chickpea Loaf (VG) (GF)
Cheese & Onion Gratin (V)
Jacket Potato & Fillings (V) (GF)
Roast Potatoes, Carrots, Cabbage, Gravy
Daily Salad Selection, Homemade Bread
Fruit & Jelly (VG) (GF)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Traditional Cottage Pie (GF)
Cheese & Tomato Pinwheel (V)
Caribbean Pasta Bake (V)
Jacket Potato & Fillings (V) (GF)
Green Beans, Cauliflower
Daily Salad Selection, Homemade Bread
Strawberry & Vanilla Mousse (V) (GF)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Breaded Fish Fingers
Baked Spanish Omelette (V) (GF)
Vegetable Enchilada (V)
Jacket Potato & Fillings (V) (GF)
Chips, Peas, Baked Beans, Ketchup
Daily Salad Selection, Homemade Bread
Chocolate Swirl (V)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

WEEK 2

Weeks starting:
15th Apr, 6th May 27th
May, 17th Jun, 8th Jul

Hand Stretched Margherita or Pineapple Pizza (V)
Vegetable Chow Mein Stir Fry (VG)
Quorn Grill (V)
Jacket Potato & Fillings (V) (GF)
Baked Potato Wedges, Sweetcorn, Green Beans
Daily Salad Selection, Homemade Bread
Strawberry Ice Cream (V) (GF)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Spaghetti Bolognese
Cauliflower Cheese Tart (V)
Baked Bean & Potato Pie (VG) (GF)
Jacket Potato & Fillings (V) (GF)
Peas, Carrots
Daily Salad Selection, Homemade Bread
Apple & Forest Fruit Crumble & Custard (V)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Baked Sausage & Yorkshire Pudding
Italian Tomato Pasta (VG)
Vegetarian Sausage Stuffed Yorkshire Pudding (V)
Jacket Potato & Fillings (V) (GF)
Mashed Potatoes, Carrots, Cauliflower, Gravy
Daily Salad Selection, Homemade Bread
Lemon Cookie (VG)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Macaroni Cheese (V)
South Indian Chicken & Coconut Curry (GF)
Mild Bean Chilli (VG) (GF)
Jacket Potato & Fillings (V) (GF)
Steamed Rice, Broccoli, Sweetcorn
Daily Salad Selection, Homemade Bread
Blueberry Swirl Cake (V)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Breaded Fish Fingers
Salmon Salad (GF)
Vegetable Nuggets (VG)
Jacket Potato & Fillings (V) (GF)
Chips, Peas, Baked Beans, Ketchup
Daily Salad Selection, Homemade Bread
Red Velvet Brownie (V)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

WEEK 3

Weeks starting:
22nd Apr, 13th May
3rd Jun, 24th Jun, 15th Jul

Hand Stretched Margherita or Sweetcorn Pizza with Pasta Salad (V)
Mushroom Carbonara (V)
Vegetable Jambalaya (VG) (GF)
Jacket Potato & Fillings (V) (GF)
Green Beans, Sweetcorn
Daily Salad Selection, Homemade Bread
Ice Cream & Fruit (V) (GF)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Chicken & Vegetable Pie
Cheesy Pasta (V)
Italian Borlotti Bean Stew (VG) (GF)
Jacket Potato & Fillings (V) (GF)
Mashed Potatoes, Carrots, Cabbage, Gravy
Daily Salad Selection, Homemade Bread
Chocolate & Orange Cookie (VG)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Roast Chicken (GF)
Authentic Vegetable Curry & Rice (VG) (GF)
Homemade Cheese & Vegetable Sausage Roll (V)
Jacket Potato & Fillings (V) (GF)
Baked New Potatoes, Broccoli, Carrots, Gravy
Daily Salad Selection, Homemade Bread
Paris Sandwich (V)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Traditional All Day Breakfast
All Day Veggie Breakfast (V)
Neapolitan Pasta (VG)
Jacket Potato & Fillings (V) (GF)
Hash Brown, Baked Beans, Sweetcorn
Daily Salad Selection, Homemade Bread
Fruit Jelly (VG) (GF), Dolce Homebake
Seasonal Fruit, Fruit Yoghurt

Breaded Fish Fingers
Shepherdess Pie (VG)
Cheese & Tomato Panini Melt (V)
Jacket Potato & Fillings (V) (GF)
Chips, Peas, Baked Beans, Ketchup
Daily Salad Selection, Homemade Bread
Fruits Of The Forest Flapjack Crumble (VG)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Bread & salad bar available DAILY

v = Vegetarian | vg = Vegan | *gf = Gluten Free

For full allergen information please refer to your School Grid Account. *Gluten free products are prepared in a kitchen that handles products containing gluten.

Packed Lunches

Some children may prefer to have a packed lunch and that is perfectly okay. You do have the option to opt out and send in a packed lunch. We do not need prior notice if you choose this option.

Please try to make these as healthy as possible. We discourage sweets, chocolate bars or fizzy drinks.

Although very tempting, please don't over fill your child's lunchbox as this can be quite daunting for them. Park Hall Infant Academy is a nut free school due to a number of pupils with severe allergies. This includes Nutella and other nut based spreads.

Reception Baseline Assessment (RBA)

The Reception Baseline Assessment is a **short, practical assessment** that takes place during your child's **first six weeks in Reception**.

- The purpose of the assessment is to provide a starting point for measuring the progress children make throughout their primary education. It is **not a test to pass or fail**, and children are not expected to prepare for it.
- The assessment is carried out **one-to-one by your child's class teacher** in a relaxed and familiar environment. Activities are age-appropriate and include simple tasks that assess:
 - Early literacy
 - Communication and language
 - Early mathematics
- Many of the activities feel like games and involve talking, looking at pictures, using a touchscreen device or simple resources, helping children to feel comfortable and confident.

Our Early Years Curriculum

- In Reception, children follow the **Early Years Foundation Stage (EYFS) Curriculum**, which is made up of **seven areas of learning and development**.
- Our curriculum is designed to provide exciting, challenging and playful learning experiences that help every child thrive. We recognise that every child is unique and develops at their own pace, so we adapt our teaching to meet individual needs.

Through careful observations, skilled interactions and thoughtful planning, we support each child to take their next steps in learning.

At the heart of everything we do are the **Characteristics of Effective Learning**. We create a nurturing, stimulating environment where children are encouraged to:

- Play and explore
- Be active learners
- Create and think critically

These experiences help children become confident, independent learners who enjoy coming to school and are motivated to achieve their very best.

Our curriculum is built around **three Prime Areas of Learning**, which provide the foundations for all future learning:

The Seven Areas of Learning

Our curriculum is built around **three Prime Areas of Learning**, which provide the foundations for everything children go on to learn:

Communication and Language – developing speaking, listening and understanding.

Physical Development – building coordination, strength, independence and healthy habits.

Personal, Social and Emotional Development – helping children build confidence, resilience, friendships and self-awareness.

Alongside these, children also learn through **four Specific Areas**, which build on and strengthen the prime areas:

Literacy – developing a love of reading, writing and storytelling.

Mathematics – exploring number, pattern, shape and problem-solving.

Understanding the World – learning about people, places, nature, technology and different cultures.

Expressive Arts and Design – encouraging creativity through art, music, dance, role play and imaginative play.

Together, these seven areas ensure that every child develops the knowledge, skills and confidence they need for a successful start to school and beyond.



Mrs Dickson SEND & Inclusion Lead

- School Nurse
- Medicines in school
 - Care Plans
- School based support
- Outside Agencies

Communication

At Park Hall Infant Academy, we believe that strong communication between home and school is essential in helping every child feel happy, safe and successful.

There are lots of ways to keep in touch with us:

Morning and afternoon: Ms Bracebridge, Mrs Dickson and Mrs Hand are on the playground each day and are always happy to say hello or answer quick questions.

At the classroom door: Messages can be passed to a member of staff as your child arrives each morning.

School Office: Mrs Dhaliwal is available to help with enquiries in person, by telephone or by email.

Parents' Evenings: Held in the Autumn and Spring terms, with a written report and book look in the Summer term. Teachers are also available for brief conversations at the end of the school day. If you need a longer discussion, please arrange an appointment.

Senior Leadership Team: Appointments with Ms Bracebridge, (Executive Headteacher), Mrs Hand (Head of School) or Mrs Dickson (SENDCo) can be arranged through the school office.

Keeping You Informed: Newsletters are emailed every two weeks, and all letters and key information are also available on our school website.

We value our partnership with parents and encourage you to speak to us whenever you have a question or concern.



Treehouse

Children in Reception can attend our Before and After School Club called Treehouse from 7:45am until the start of the school day and from the end of the school day until 5:15pm. For further information, please visit the school website.

<https://www.parkhall-inf.walsall.sch.uk/>

Illness & Health

It is imperative that the school has any medical plans, inhalers, epipens, Piriton etc in school on the first day of school with the prescribed label attached.

- Medicines in school letter / antibiotics
- Coughs and colds are very common in Reception.
- If your child has a stomach bug they must stay at home for at least 48 hours after their last episode, in line with our school absence policy.
- Head lice – Please check regularly!
- You must ensure the school has the correct contact details for you at all times in case we need to contact you if your child is ill. If you change your phone number / email please let us know your new one ASAP.
- Any absence must be reported each day to the school office.



Attendance & Absence

Good attendance is one of the most important factors in helping children settle well, build friendships and make the best possible progress in their learning.

The Department for Education has introduced clear guidance regarding **term-time leave**. Schools **cannot authorise leave during term time unless there are exceptional circumstances**.

Please be aware that:

- There is a **national threshold** for issuing a Penalty Notice of **10 unauthorised sessions** (equivalent to **5 school days**) within a rolling **10 school-week period**.
- The school meets regularly with the Local Authority, who monitor unauthorised absences and oversee the issuing of Penalty Notices where appropriate.

We ask all families to support us by ensuring children attend school every day unless they are genuinely unwell.

Please take a copy of the attendance information leaflet, which includes further details and examples of how quickly days of absence can add up over the school year.





Punctuality

Punctuality is extremely important and plays a key role in your child's success at school. Children who arrive late miss valuable learning opportunities and can also disrupt the learning of others as they join the class after lessons have begun.

Being late can be upsetting and embarrassing for children, and we regularly see the impact this has on their confidence and wellbeing. By ensuring your child arrives on time each day, you are helping them to start the day feeling settled, confident and ready to learn.

Together, we can establish positive routines from the very beginning and give every child the best possible start to their school day.

The table below provides an example of the impact of lost learning through lateness:

Number of minutes late <i>per day</i> over a school year	Approximate equivalent number of days lost learning
5	3
10	6.5
15	10
20	13



Supporting Good Punctuality

At Park Hall Infant Academy, we send **Lost Learning** letters to parents each half term, informing them of the amount of learning time their child has missed due to lateness. If your child's attendance or punctuality falls within certain thresholds, you may receive one of these letters.

We understand that receiving a letter can be upsetting. However, schools have a statutory responsibility to monitor attendance and punctuality and to work with families to ensure every child has the best possible opportunity to succeed.

If you are finding it difficult to get your child to school on time, please don't hesitate to get in touch. We are here to support you, not to judge, and together we can find solutions that work for your family.

Top Tips for Getting to School on Time

Prepare school bags, uniform and lunches the night before.

Aim for a consistent bedtime routine so your child gets enough sleep.

Minimise the use of devices before bedtime to help your child settle more easily.

Set your alarm with plenty of time for a calm, unhurried morning.

If it helps, make use of our Breakfast Club (8.00am–8.30am), giving your child a relaxed start to the school day.

Thank you for working in partnership with us. Your support makes a real difference, and together we can ensure every child arrives happy, settled and ready to learn each day.

Early Years Pupil Premium

What is EYPP?

Direct funding for early years settings to help improve the education and outcomes for eligible 3 and 4-year-old children.

If your child is eligible, the school receives additional funding to provide extra support and enhance their learning and development.

Who is eligible?

Children may be eligible if their parent or carer receives:

Income Support

Income-based Jobseeker's Allowance (JSA)

Income-related Employment and Support Allowance (ESA)

Support under Part VI of the Immigration and Asylum Act 1999

The guaranteed element of State Pension Credit

Child Tax Credit (if not also receiving Working Tax Credit and meeting the income threshold)

Working Tax Credit run-on

Universal Credit (subject to the current earnings threshold)

Children are also eligible if they:

have been in local authority care;

were adopted from care; or

left care under a Special Guardianship Order or Child Arrangements Order.

Please scan the QR code to check your eligibility and apply.



Thank You

Thank you for taking the time to join us this afternoon.

We are excited to welcome you and your children to the Park Hall Infant Academy family and look forward to working in partnership with you.

Together, we can ensure that your child has the very best start to their formal education—building happy memories, developing a love of learning and achieving their full potential.

We can't wait to begin this exciting journey with you.