



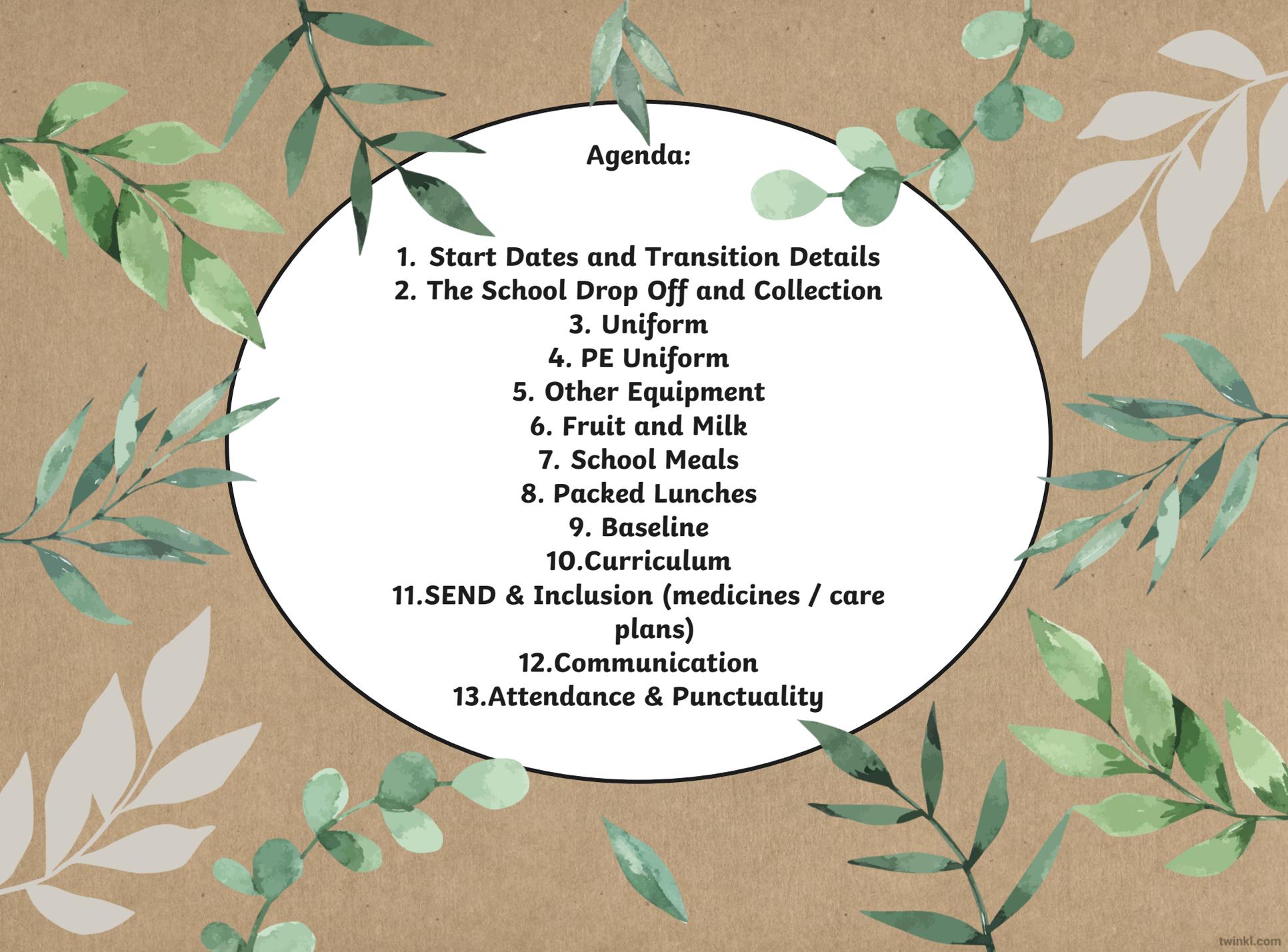
**Welcome to Park Hall
Infant Academy**

Induction Information

Class 1: Red

Class 2: Blue

Class 3: Green



Agenda:

- 1. Start Dates and Transition Details**
- 2. The School Drop Off and Collection**
- 3. Uniform**
- 4. PE Uniform**
- 5. Other Equipment**
- 6. Fruit and Milk**
- 7. School Meals**
- 8. Packed Lunches**
- 9. Baseline**
- 10. Curriculum**
- 11. SEND & Inclusion (medicines / care plans)**
- 12. Communication**
- 13. Attendance & Punctuality**



Welcome to Reception

Firstly, we are delighted that you have chosen to continue your child's education at Park Hall Infant Academy. As you know, our school is part of the Loriners Multi Academy Trust and together we aim to provide an excellent education for every child. We put the child at the heart of all we do with caring relationships built on kindness and respect, including strong partnerships with families.

- It is important to us that you and your child feels happy, confident and safe as you continue to be part of our school family.
- With this in mind we have developed a robust Induction Programme for our Reception children. It is designed to ensure that both our children and our parents are very familiar and comfortable with Reception and the staff before your child starts in September. This means that when your child officially starts Reception at the beginning of September, they are able to settle quickly and feel happy in their new classroom environment.



Further useful information – letter received

You and your child are invited to a stay and play transition session on **Tuesday 2nd September 2025**. This is a drop in session between **1 and 3pm** and is a great opportunity for them to start making new friends. (**Children do not need to wear their uniform on this day**).

PHIA Nursery

School begins for our **new Reception Classes on Wednesday, 3rd September at 8.45 am.**

New to school

School begins for our **new Reception Classes on Wednesday, 3rd September at 9.30 am**. This is a slightly later time than the normal start time. Children will begin at the normal time of **8.45am** from Thursday, **4th September**.

We are a large 3 form entry school, with thirty children in each class:
In Reception there are three classrooms:

Class 1: Mrs Sembhi & Mrs Perry

Class 2: Mrs Fisher

Class 3: Mrs Timmins



The School Drop Off and Collection

The teacher will open the door into the Reception area at 8.45 for your child and a member of the Reception team will be on hand to support and guide the children into school from the Reception Class doors.

- The classroom doors are open from 8:45-8:55 daily
- The children will be allocated a personal coat peg and tray for their belongings.
- A member of the Reception team is always available on the door for any messages or queries.
- Please email the school office should the message be urgent and the class teacher will come back to you at a convenient time.
- postbox@parkhall-inf.walsall.sch.uk
- 01922 721 443.





The School Drop Off and Collection

At the end of the day (3:20) your child's teacher will be at the door. She will then call your child when she sees you to dismiss them. Please do not call your child out of the line before the teacher has dismissed them as we need to ensure that each child has gone to the correct parent.

We also ask that you do not crowd round the exit door as this can cause problems for the children and staff trying to match up children to their parents. If your child is next in line to be dismissed please do wave or call us to get our attention as this will help us speed up the process.

This process does take time and we apologise if you have to wait, but we must put the children's safety first.

In the first few weeks you may have to tell your child's teacher your child's name (probably daily!) until they can get to know who's parent belongs to which child. There are a lot of new faces to learn.

- Please complete - Authorised person to collect form



Uniform

- Sensible, plain black flat shoes - your child will need to be able to independently take their shoes off or put them on easily;
- Emerald green top (jumper/cardigan/sweatshirt) - logo or plain;
- Grey skirt or trousers - any outlet as available;
- White blouse, polo shirt or shirt - any outlet as available;
- Black, white or grey socks/tights/headscarves - any outlet as available;
- School tie - optional;

In the warmer months, a uniform version of shorts and dresses may be interspersed with core uniform.

We work hard to ensure that our uniform is comfortable, sensible, cost effective and versatile.

- Voucher

PE Uniform

There is an expectation that all children will wear the correct PE kit to school for lessons and for clubs as PE is a core foundation subject in our school curriculum.

- It is important that all children have the correct and suitable PE kit for school. The PE school kit expectations are both achievable and affordable for all parents and carers.
- For example, we do not expect an embroidered logo on anything. Everything can be plain. Children should attend school, on their designated PE day, wearing a grey or black jogging suit and suitable footwear. Our PE Kit is designed for ease of movement and for comfort - Please ensure that your child can move freely in their kit and put trainers and pumps on independently. Our Summer PE kit comprises of a yellow t-shirt and green / black shorts.

Other Equipment

- The children are encouraged to bring in a Park Hall book bag each day.
- Water bottle for drinking in class.
- If you are providing your child with a packed lunch then your child's lunchbox should be as compact as possible to ensure they all fit in the cloakrooms, again these must be clearly named.
- A spare pair of clothes, especially if your child is toilet training or participating in messy activities. It's also a good idea to have a spare set of clothes in case of accidents or spills. Make sure the spare clothes are clearly labelled with your child's name and packed in a separate bag to be left on their peg in school.
- A pair of PE Pumps, to be left in school, on your child's peg for indoor physical activity.



Fruit & Milk

The School Fruit and Vegetable Scheme (SFVS) provides a free piece of fruit or vegetable daily to all children in state-funded infant, primary, and special schools in England, aged 4-6 (Reception and Key Stage 1). This initiative, which has been running nationally since 2006, is part of the "5 A Day" program and aims to increase fruit and vegetable consumption among children.

For children starting Reception (age 4 or 5) in September 2025, Cool Milk offers free school milk for those under 5 and subsidised milk for those aged 5 and older. Parents can register their child online following the induction afternoon on **Thursday 26th June**. All children are encouraged to hydrate during the day, please can you provide your child with a water bottle with their name clearly labelled each day.

- Information / poster





School Meals

In Key Stage 1 (Reception, Year 1, and Year 2) in state-funded schools, all children are eligible for free school meals, regardless of their family's income or benefits. These are known as "universal infant free school meals"

Dolce – our school meals providers are determined to offer you and your child an excellent service, ensuring every child enjoys their meal and has the energy to study and learn in the afternoon. Dolce are offering exciting new menus each term which are cooked fresh from raw ingredients and will allow parents and pupils to pre-order from home either day by day or up to a full term in advance. To help you make an informed choice for your child a full ingredients list, recipe card and nutritional breakdown for each dish will be provided. If you would like your child to have school meals, you will need a SchoolGrid account. Meal choices will be available for you to select from **25th August 2025**.



Mega Mondays



Pasta Tuesday



Roast Wednesday



School Favourites



Fishy Fridays



WEEK 1

Weeks starting:
8th Apr, 29th Apr, 20th May
10th Jun, 1st Jul, 22nd Jul

Hand Stretched Margherita Pizza with Garlic Slice (V)
Sweet Potato Curry & Steamed Rice (VG) (GF)
Baked Bean Melt (V)
Jacket Potato & Fillings (V) (GF)
Green Beans, Sweetcorn
Daily Salad Selection, Homemade Bread
Vanilla Ice Cream (V) (GF)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Pepperoni Pasta Bake
Baked Bean Quesadilla (V)
Plant Based Pasta Bolognese (VG)
Jacket Potato & Fillings (V) (GF)
Broccoli, Carrots
Daily Salad Selection, Homemade Bread
Apple Sponge & Custard (V)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Roast Chicken (GF)
Roast Lentil & Chickpea Loaf (VG) (GF)
Cheese & Onion Gratin (V)
Jacket Potato & Fillings (V) (GF)
Roast Potatoes, Carrots, Cabbage, Gravy
Daily Salad Selection, Homemade Bread
Fruit & Jelly (VG) (GF)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Traditional Cottage Pie (GF)
Cheese & Tomato Pinwheel (V)
Caribbean Pasta Bake (V)
Jacket Potato & Fillings (V) (GF)
Green Beans, Cauliflower
Daily Salad Selection, Homemade Bread
Strawberry & Vanilla Mousse (V) (GF)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Breaded Fish Fingers
Baked Spanish Omelette (V) (GF)
Vegetable Enchilada (V)
Jacket Potato & Fillings (V) (GF)
Chips, Peas, Baked Beans, Ketchup
Daily Salad Selection, Homemade Bread
Chocolate Swirl (V)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

WEEK 2

Weeks starting:
15th Apr, 6th May 27th
May, 17th Jun, 8th Jul

Hand Stretched Margherita or Pineapple Pizza (V)
Vegetable Chow Mein Stir Fry (VG)
Quorn Grill (V)
Jacket Potato & Fillings (V) (GF)
Baked Potato Wedges, Sweetcorn, Green Beans
Daily Salad Selection, Homemade Bread
Strawberry Ice Cream (V) (GF)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Spaghetti Bolognese
Cauliflower Cheese Tart (V)
Baked Bean & Potato Pie (VG) (GF)
Jacket Potato & Fillings (V) (GF)
Peas, Carrots
Daily Salad Selection, Homemade Bread
Apple & Forest Fruit Crumble & Custard (V)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Baked Sausage & Yorkshire Pudding
Italian Tomato Pasta (VG)
Vegetarian Sausage Stuffed Yorkshire Pudding (V)
Jacket Potato & Fillings (V) (GF)
Mashed Potatoes, Carrots, Cauliflower, Gravy
Daily Salad Selection, Homemade Bread
Lemon Cookie (VG)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Macaroni Cheese (V)
South Indian Chicken & Coconut Curry (GF)
Mild Bean Chilli (VG) (GF)
Jacket Potato & Fillings (V) (GF)
Steamed Rice, Broccoli, Sweetcorn
Daily Salad Selection, Homemade Bread
Blueberry Swirl Cake (V)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Breaded Fish Fingers
Salmon Salad (GF)
Vegetable Nuggets (VG)
Jacket Potato & Fillings (V) (GF)
Chips, Peas, Baked Beans, Ketchup
Daily Salad Selection, Homemade Bread
Red Velvet Brownie (V)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

WEEK 3

Weeks starting:
22nd Apr, 13th May
3rd Jun, 24th Jun, 15th Jul

Hand Stretched Margherita or Sweetcorn Pizza with Pasta Salad (V)
Mushroom Carbonara (V)
Vegetable Jambalaya (VG) (GF)
Jacket Potato & Fillings (V) (GF)
Green Beans, Sweetcorn
Daily Salad Selection, Homemade Bread
Ice Cream & Fruit (V) (GF)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Chicken & Vegetable Pie
Cheesy Pasta (V)
Italian Borlotti Bean Stew (VG) (GF)
Jacket Potato & Fillings (V) (GF)
Mashed Potatoes, Carrots, Cabbage, Gravy
Daily Salad Selection, Homemade Bread
Chocolate & Orange Cookie (VG)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Roast Chicken (GF)
Authentic Vegetable Curry & Rice (VG) (GF)
Homemade Cheese & Vegetable Sausage Roll (V)
Jacket Potato & Fillings (V) (GF)
Baked New Potatoes, Broccoli, Carrots, Gravy
Daily Salad Selection, Homemade Bread
Paris Sandwich (V)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Traditional All Day Breakfast
All Day Veggie Breakfast (V)
Neapolitan Pasta (VG)
Jacket Potato & Fillings (V) (GF)
Hash Brown, Baked Beans, Sweetcorn
Daily Salad Selection, Homemade Bread
Fruit Jelly (VG) (GF), Dolce Homebake
Seasonal Fruit, Fruit Yoghurt

Breaded Fish Fingers
Shepherdess Pie (VG)
Cheese & Tomato Panini Melt (V)
Jacket Potato & Fillings (V) (GF)
Chips, Peas, Baked Beans, Ketchup
Daily Salad Selection, Homemade Bread
Fruits Of The Forest Flapjack Crumble (VG)
Dolce Homebake, Seasonal Fruit, Fruit Yoghurt

Bread & salad bar available DAILY

v = Vegetarian | vg = Vegan | *gf = Gluten Free

For full allergen information please refer to your School Grid Account. *Gluten free products are prepared in a kitchen that handles products containing gluten.

Packed Lunches

Some children may prefer to have a packed lunch and that is perfectly okay. You do have the option to opt out and send in a packed lunch. We do not need prior notice if you choose this option.

Please try to make these as healthy as possible. We discourage sweets, chocolate bars or fizzy drinks.

Although very tempting, please don't over fill your child's lunchbox as this can be quite daunting for them. Park Hall Infant Academy is a nut free school due to a number of pupils with severe allergies. This includes Nutella and other nut based spreads.



RBA

- **Purpose:**

- The RBA aims to establish a baseline measure for each child at the start of their school journey, allowing for the calculation of progress to Key Stage 2.

- **Timing:**

- The assessment is conducted within the first six weeks of a child starting reception class.

- **Content:**

- The RBA focuses on early literacy, communication, language, and mathematics skills. It's an age-appropriate assessment, delivered in English, with questions presented through a touchscreen device, verbal interaction with the teacher, or using simple objects like toy bears.

- **Administration:**

- The assessment is administered by the child's teacher.





Our Early Years Curriculum

Children in our Early Years phase follow the Early Years Foundation Stage Curriculum, which consists of seven areas of learning. We teach children by ensuring there are challenging, playful opportunities across both the prime and specific areas of learning.

- We recognise that all children develop and learn at different rates and so our EYFS curriculum is designed flexibly to meet the needs of all individuals. We support individual learning through our skilful interactions and observations which lead to detailed next step planning. The Characteristics of Effective Learning underpin our curriculum and pupils' learning. Through an enabling and well-planned environment, we ensure we provide meaningful opportunities for playing, active learning, creating and thinking critically. As children utilise and develop these characteristics, they become effective and motivated learners who demonstrate high levels of well-being and involvement. Our curriculum is centered on 3 prime areas of learning:



Our curriculum is centered on 3 prime areas of learning:

1. Communication and Language.
2. Physical Development
3. Personal, Social and Emotional Development

We also provide activities and experiences through four specific areas which strengthen the prime areas. These are:

1. Literacy
2. Mathematics
3. Understanding the World
4. Expressive Arts and Design



Mrs Dickson

SEND & Inclusion Lead

- School Nurse
- Medicines in school
 - Care Plans
- School based support
- Outside Agencies

Communication

We believe that good communication between staff, children and families is key to children being happy, safe and able to reach for the stars in their learning at Park Hall Infants'. As such, we aim to enable communication to take place in lots of different ways.

Each morning and afternoon, Mrs Healy, Mrs Hand and Mrs Dickson will be on the playground to say hello and goodbye. You are more than welcome to talk to us if you have a question or concern.

Each morning a member of staff will be on the doors as children go into school; messages can be given to them to pass on to class teachers.

Mrs Dhaliwal in the school office is able to answer a wealth of questions either in person, via the school email address or by telephone.

Parents' evenings are held twice a year, once in autumn and once in spring with a written report in summer, alongside a book look. However, your child's teacher will see them out in the afternoons and you are welcome to have a quick chat with them then. If you feel you need to have a longer conversation, please arrange a time either directly with them or through the school office.

If you would like to make an appointment to see Mrs Healy - Executive Head Teacher, Mrs Hand – Head of School or the SENDCo – Mrs Dickson, please do so either directly with them or through the school office.

Newsletters are sent out by email, two weekly and they are also uploaded to the website. In addition, we aim to keep you up to date with what is happening at school via the website. Letters are sent out by email; hard copies are provided where necessary.

- <https://www.parkhall-inf.walsall.sch.uk/>

Treehouse



Children in Reception can attend our Before and After School Club called Treehouse from 7:45am until the start of the school day and from the end of the school day until 5:15pm. For further information, please visit:

<https://www.parkhalljuniorac.co.uk/before-and-after-school-club20242025/>

- Information board
- 



Illness & Health

It is imperative that the school has any medical plans, inhalers, epipens, Piriton etc in school on the first day of school with the prescribed label attached.

- Medicines in school letter / antibiotics
- Coughs and colds are very common in Reception.
- If your child has a stomach bug they must stay at home for at least 48 hours after their last episode, in line with our school absence policy.
- Head lice – Please check regularly!
- You must ensure the school has the correct contact details for you at all times in case we need to contact you if your child is ill. If you change your phone number / email please let us know your new one ASAP.
- Any absence must be reported each day to the school office.
- HSC





Attendance / Absence Information

The Department of Education made some important changes in the law for families wanting to request leave of absence in term time. The changes made are clear that schools will not grant any leave except in exceptional circumstances.

- There is a national threshold for issuing penalty notices, which is set at 10 missed sessions. This is equal to 5 school days, within a rolling period of 10 school weeks.
- It is important for parent(s)/carer(s) to be aware that we meet weekly with the local authority, and they oversee all unauthorised leave.
- The local authority will be issuing penalty notices for unauthorised absence going forward. Please note that this will begin from September 2025.
- Attached letter / Days missed





Punctuality

Punctuality is also highly important. Children who arrive late to school are not only losing learning but also disrupting the learning of others as they arrive late for lessons. Children do not like being late into school and we witness how upsetting and embarrassing it can be for them. We want to prevent this.

The table below provides an example of the impact of lost learning through lateness:

Number of minutes late <i>per day</i> over a school year	Approximate equivalent number of days lost learning
5	3
10	6.5
15	10
20	13





At Park Hall Infant Academy we send out lost learning letters to parents each half term informing them of the number of minutes of lost learning for their child due to poor punctuality. If your child's attendance or lateness falls into any of the categories mentioned, you may receive a letter. We appreciate that by sending these letters, it can be upsetting, but as I mentioned earlier schools have a statutory duty to ensure children attend school.

If you are struggling to get your child to school, we are always willing to help, please don't hesitate to get in touch.

We want to help families get their child to school on time. Here are some things you can try:

- Have everything you/your child needs for school prepared the night before
- Ensure that your child goes to bed reasonably, so they are not too tired to get up in the morning
- Ensure your child has a good night's sleep by minimising their use of devices at bedtime.
- Have a consistent bedtime routine for your child
- Set an alarm to allow plenty of time for your morning routine in getting to school on time
- Bring your child to breakfast club (8am – 8.30am)



Contact school if you need support - we know you're all incredibly supportive of our school and can work together to continue to make improvements to attendance and punctuality at school.

Early Years Pupil Premium

What is it?

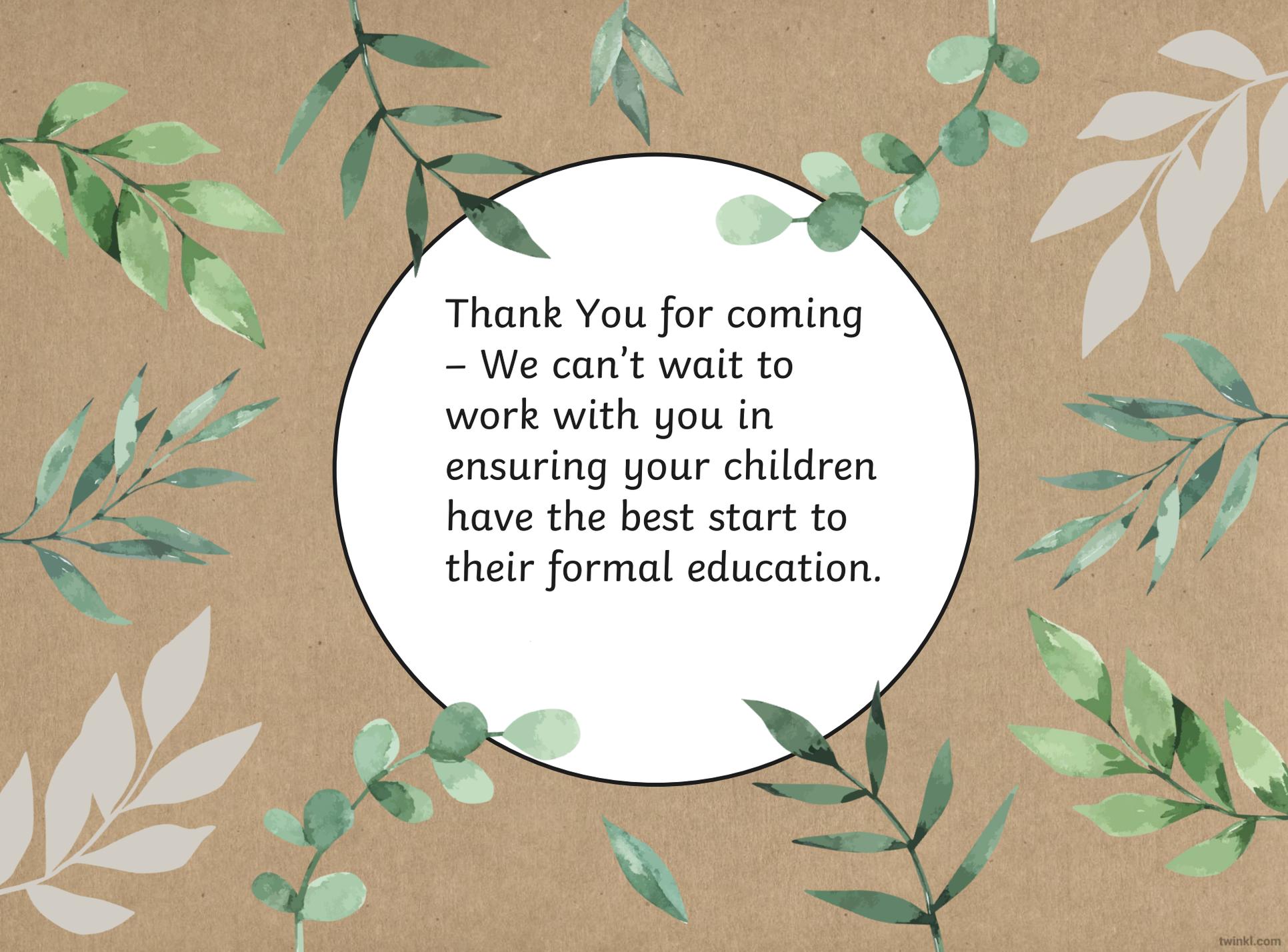
It is direct funding to early years settings to help school improve the education they provide for 3 and 4 year olds.

What are the eligibility criteria?

Children may be eligible for EYPP if their family gets one of the following:

- Income Support, Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- The guaranteed element of the State Pension Credit
- Child Tax Credit (provided they are not also entitled to Working Tax Credit) and have an annual gross income of less than £16,190
- Working Tax Credit run on, which is paid for four weeks after they stop qualifying for Working Tax Credit
- Universal Credit with annual take home pay of no more than £7,400 EYPP is also available if a child has been in local authority care for at least one day or more, or was adopted from care in England or Wales, or left care under a special guardianship order.

- Parental Declaration Form



Thank You for coming
– We can't wait to
work with you in
ensuring your children
have the best start to
their formal education.